##### **NAME of SCHOOL**

**SUMMER TERM 2020 MEETING OF THE FULL GOVERNING BOARD**

**AGENDA**

Date

Time

Place Virtual Meeting - **meeting held online via Microsoft Teams/Zoom etc.**

Clerk

**Welcome and apologies for absence -**

|  | **Agenda subject** | **Supporting Information** | **Action Required** |
| --- | --- | --- | --- |
| **1** | **Notification of Any Other Business** |  |  |
| **2** | **Declarations of Interests / loyalties in relation to items on this agenda** |  |  |
| **3** | **Deferral of usual Summer Term agenda, approval of minutes and matters arising originally scheduled for FGB Summer Term to later in the year.** | Minutes - >>>> | To note previous minutes added to Ghub (or governor file) and to approve at next face to face FGB Meeting.Chairs to sign off virtual minutes electronically or when physically able to do so. |
| **4** | **Revised provisions for holding online meetings** | Revised policy document and amendments to standing orders as required | Approval of document |
| **5** | **Headteacher & Staff Wellbeing** | HR Report/Summary |  |
| **6** | **Pupils & Safeguarding** | HR Report/Summary |  |
| **7** | **Health & Safety** | HR Report/Summary |  |
| **8** | **Continuing Education** | HR Report/Summary |  |
| **9** | **Personnel Matters** | HT /Business Manager report/summary |  |
| **10** | **Contractual Matters** | HT /Business Manager report/summary |  |
| **11** | **Financial Matters** | Budget and 3-year planCOVID 19 additional expenses<https://www.gov.uk/government/publications/coronavirus-covid-19-financial-support-for-schools/school-funding-exceptional-costs-associated-with-coronavirus-covid-19-for-the-period-march-to-july-2020> | * Submission deadline to LA 19th May
* Claim for exceptional COVID -19 costs
* Note for academies May Financial report not needed
 |
| **12** | **Relationships & Sex Education Policy** | HR Report/Summary | To ensure the new requirements will be ready for September |
| **13** | **Chairs Actions** | Chairs Report | Chairs to report any actions taken between meetings |
| **14** | **Contact Details** | [School Governance update March 2020](https://www.gov.uk/government/publications/school-governance-update/school-governance-update-march-2020) | To agree who the Governor would be as the conduit for information if the Chair & Vice Chair becomes unavailable. |
| **15** | **Any Other Business** |  |  |
| **16** | **Evaluation of meeting** |  | Confirm meeting has been conducted appropriately |